

Blue Spring Lake Ski Club

By-Laws

Amended September 2023

Article I

Name

The name of this organization shall be known as the Blue Spring Lake Ski Club (BSL Ski Club) and is a nonprofit organization.

Article II

Purpose

The purpose of the club is to develop lasting friendships, build leadership skills, and provide a fun and safe environment through the love of water sports.

Article III

Membership

Membership starts on the first due date of membership fees which is May 1st and ends April of the following year.

Membership Restrictions: Applicants must be Blue Spring Lake residents, a family member of a Blue Spring Lake resident, or be invited by a member and approved by board majority vote.

Article IV

Dues

Annual dues [for members](#) shall be paid before the first ski practice or skiers will not be [allowed](#) to ski. An executive decision [by majority of the officers](#) shall be made each year to determine the cost of dues for that ski season. Member shall not be able to vote unless dues are paid in full.

Article VIII

Section 1 Officers

The Officers of the club shall be:

President
Vice-President
Secretary
Treasurer
Trustee

Non-Executive Board Officers:

General Board member
Show Director/s

Section 2 Election

All officers shall be elected [at an annual meeting to be held, by a simple majority of all members then present](#) after the Labor Day weekend show in a group discussion form. All members of the club will make a collective decision on each officer position. Club members are allowed to nominate themselves or others. If they nominate another individual, the individual has to accept the nomination. As soon as the elections are final, the newly voted in officers will immediately take on their positions.

If an officer can no longer perform his or her duties or an officer is not performing his or her duties up to the standards of the club, officers can resign or be removed [by a simple majority of the members in a meeting called for that purpose](#).

Section 3 Removal of Officers

[Any officer or](#) executive board member or an individual can bring up the recall or removal of an officer from the board.

Section 4 Vacancies

Vacancies that might occur [before the annual meeting](#) in the elective offices shall be filled by a two-thirds vote of the remaining executive officers.

Section 5 President

The president shall be the executive officer of the club. The position of President includes but is not limited to the following duties: holding of monthly board meetings, writing of the agenda for meetings, correspondence with all positioned officers regarding meeting agenda, follow up with secretary and treasurer to make sure all members are currently compliant, coordinate with the President and members of the Blue Spring Lake Management District/ regarding Show Dates, presenting information regarding ski club at Blue Spring Lake Management District meetings, working with Treasurer on budget, and working with board on calendar of events, fundraisers, equipment, etc.

Other responsibilities include:

- Renew insurance policies on all equipment
- Renew membership and team insurance policy with USA Water Ski
- File annual report with IRS
- Co-sign loans if necessary
- Renew raffle license with State of WI and submit annual report
- Write annual letter to residents for donations
- Renew boat registrations
- Organize and maintain all necessary paperwork
- In absence of Show Directors, Coordinate personnel for practices, shows and tournaments: drivers, spotters, pick up boat, safety, etc
- In absence of an Equipment Committee Chair, Make purchasing decisions, Fuel boats, Coordinate maintenance and storage of boats and other equipment in an out of season.

Section 6 Vice President

The position of Vice President includes but is not limited to the following duties: helping president in planning of agenda and topics of discussion, running meetings in president's absence, assisting the president in all activities, and working with other officers of the club to keep communication flowing.

Section 7 Secretary

The position of Secretary/ Teams Communications Coordinator includes but is not limited to the following duties: taking important notes on agenda and decisions made at the meetings, collecting applications, waivers and dues from members, distributing any notes or correspondence to all the members, helping with coordinating ski club thank you notes, other mandatory materials and getting them sent out, assisting in distribution of flyers regarding show dates and fundraisers, and communicating fundraiser reminders with the date and time.

Section 8 Treasurer

The position of treasurer includes but is not limited to the following duties: handling all financial transactions of the club, invoicing and logging all member dues, invoices advertisers and collecting payments, making deposits, reconciling bank statements, and providing financial report to the club on a [monthly/quarterly/annual] basis.

Section 9 Trustee

The position of trustee serves as a fiduciary who manages the history, property and assets of the organization. The trustee should be committed to maintaining the club's aims and values. They should also understand the community in which they serve.

Section 10 General Board Member

This board position involves attending board meetings and have the ability to vote on all decisions. This is an entry-level opportunity to join the board, learn, and contribute.

Section 11 Skier Representatives (3)

These are non-voting positions reserved for young team members/skiers. The skier reps will be selected by the board and invited to various board meetings throughout the year. The board will delegate responsibilities to the reps as they see fit and seek opinions on matters related to the team. Reps will also have an opportunity to speak at those board meetings regarding any concerns they may have.

Section 12 Show Director/s

- 1. Skills necessary for success**
 - a. Time management
 - b. Leadership
 - c. Creativity
- 2. Practical Application of Logistics/Planning**
 - a. Design show theme and acts to represent skiers' CURRENT talents and skill levels.
 - b. Choreograph boat patterns; pick up boat locations, and personnel issues.
 - c. Train/educate skiers for safety on the water and the floaters.
 - d. Plan, design and buy or build any new equipment necessary to your show. Equipment including but not limited to, boats, floaters, ropes, wetsuits, music, costumes, and skis.
 - e. Write script for announcer/s.
- 3. Practices**
 - a. Coordinate drivers and pick up boat crew
 - b. Promote a POSITIVE LEARNING / SAFE ENVIROMENT
 - c. With skiers skill level, and life experience in mind encourage them to learn new things.
 - d. Set priorities for practices, based on the time of year, water conditions, and personnel available.
 - e. Create realistic goals for the team, keeping practices fun for everyone.
- 4. Shows**
 - a. Coordinate drivers and pick up boat crew.
 - b. Dynamic application of the above mentioned principles.
 - c. Provide skiers, drivers, and announcer with show schedule including listing skiers and drivers for each act. Include helpful information to announcer for communicating with audience.
 - d. Remain positive throughout the show by supporting and encouraging skiers.
 - e. Adapt to changing water, environmental, and weather conditions.
 - f. Manage personnel so everyone is effective in their own way.
 - g. Create act captains or delineate responsibilities.
 - h. HAVE FUN.
- 5. State (if applicable)**
 - a. Fill out and file necessary paperwork according to rules and timeline.
 - b. Plan and coordinate practice/s at a relevant site.

LEAD BY EXAMPLE, AND YOU CAN NEVER FAIL IF YOU NEVER GIVE UP

**Article IX
Executive Board**

Section 1 Purpose

The position of the Executive Board is to develop and form ideas and policies to perform the activities of the club.

Section 2 Members

The board shall consist of the president, vice president, treasurer, secretary, trustee, general board member, and show director/s of the club.

Section 3 Meetings

The board shall meet at a location given to them by the president. The meetings will be announced as soon as possible. Emergency board meetings can be called [at any](#) time by means of the president or the vice president. Any motion brought to the board shall be decided by majority rule. Members are welcome to attend.

Section 4 Quorum

A quorum shall consist of a majority of the club officers.

Section 5 Approval of Minutes

The minutes of any meeting of the board must be approved by the board in the following board meeting.

Section 6 Order of Business

The order of business at all meetings shall be:

1. Call to order
2. Introduction of guests
3. All Officer and Committee reports
4. Correspondence
5. Uncompleted business
6. New business
7. Meeting adjourned

The president shall present the order of business at every board meeting.

Article X
Annual Budget Forecast and Financial Reports

Each year by December 31st, Treasurer, with the help of the executive board, shall prepare a budget for the following year.

Article XI
Liability to Members

The club will not be liable to anyone for injury or loss incurred by him/her while participating in an activity sponsored by the club, including meetings.

Article XII
Rule of Order

Robert's Rules of Order shall be followed for executive board and annual member meetings.

Article XIII
Dissolution

The board may dissolve the organization by majority vote at any time. Upon dissolution, the Board of Directors, shall, after paying or making provisions for the payment of all of the liabilities of the organization, dispose of all the assets of the organization at agreed upon fair market values. Once liabilities are paid in full, the Board of Directors may vote by majority to donate any of the remaining assets to another exempt organization or organizations and a "public charity" under Sections 501c3 and 509a1 of the Internal Revenue Code. Assets may also be distributed to the Blue Spring Lake Management District to be used for a mutually agreed upon purpose. Any such assets not so disposed of shall be disposed of by the Circuit Court of the county in which the organization is located exclusively for such purposes or to organization or organizations as said Court shall determine.

Article XIV
Amendments

These By-Laws may be amended by board suggestion and majority vote.